



**TO:** All University Personnel  
**FROM:** Charles J. Dougherty, President   
**RE:** Holiday Schedule – 2009  
**DATE:** December 12, 2008

Following is the 2009 holiday schedule that will be observed by the University. The extra time off over the Memorial Day and Christmas holidays has been authorized in recognition of the outstanding effort and dedication of the Duquesne community.

DATE	HOLIDAY
Monday, January 19, 2009	Martin Luther King Day
Thursday, April 9	Holy Thursday
Friday, April 10	Good Friday
Saturday, April 11	Holy Saturday
Thursday, May 21	Ascension Thursday
Friday, May 22	Memorial Day Break
Monday, May 25	Memorial Day
Friday, July 3	Independence Day
Saturday, August 15	Feast of the Assumption
Monday, September 7	Labor Day
Sunday, November 1	All Saints Day
Thursday, November 26	Thanksgiving Day
Friday, November 27	Day after Thanksgiving
Tuesday, December 8	The Immaculate Conception
Thursday, December 24	Christmas Break
Friday, December 25	Christmas Day
Monday, December 28	Christmas Break
Tuesday, December 29	Christmas Break
Wednesday, December 30	Christmas Break
Thursday, December 31	Christmas Break
Friday, January 1, 2010	New Year's Day

Employees who normally work a schedule other than Monday through Friday should consult their department head if there is any question in the interpretation of the holiday schedule and/or policy.

Employees required to be on duty any of these holidays will receive additional pay or additional time off in accordance with established procedures. Employees represented by unions will be subject to the terms of the appropriate labor agreement.

Other questions should be directed to the Office of Human Resource Management.